



ERP Expansion Project Fast Facts

February 2012

ERP Expansion Project is on Schedule

- ✓ The ERP Expansion Project officially completed its first phase in December, as scheduled. Successful completion required the consulting partner, CherryRoad Technologies, to demonstrate how the State's business requirements align with Oracle/PeopleSoft. Directors reviewed several scenarios which illustrated how the system will work and concluded that the project was ready to begin the next phase.
- ✓ The Design and Development Phase began in January and is scheduled to conclude during the summer of 2012. During this phase the project team will begin designing the system according to the State's requirements so that testing can begin later this year.

Your Source for Project Information

Readiness Coordinators have been identified for every agency. Readiness Coordinators fill a critical role in communicating relevant project information to employees and are available to employees who have questions about how they will be affected by the project. Find your Readiness Coordinator by visiting the ERP Expansion Project website (<http://aoa.vermont.gov/erp>), clicking on the Readiness Coordinator link, scrolling to the bottom of the page and opening "[RCN List](#)."

Employee Self-Service

The ERP Expansion Project will expand what ESS offers beyond the current view only capability. In the future, employees will use ESS for tasks such as entering/updating personal information or electing benefits during the open enrollment period. To help employees prepare for using ESS, the Organizational Readiness team will communicate often with employees and will deliver training opportunities so employees can easily learn to take full advantage of the new ESS.

Manager Support

The changes resulting from the new system will significantly impact how supervisors and managers process common tasks related to Human Resources (HR) and Payroll. More actions will be done completely within the system instead of using hard copy or email to initiate or approve requests. Examples include on-line approval of time and expenses, notifying HR of employee changes, and use of the system to proceed through each step of the recruitment process.

If you have questions, concerns or suggestions ...

...contact your Readiness Coordinator (see above)

or

email the Organizational Readiness team at AOA.ERPOrgReadiness@state.vt.us to reach Tori Pesek and Gail Rushford.

Visit the ERP Project website at <http://aoa.vermont.gov/erp>